

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
AUGUST 27, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana met in regular session on Tuesday, August 27, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Absent
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present which is majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on August 13, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the minutes as read. Motion carried 2-0.

**ENCROACHMENT REQUEST**

Mayor Seitz said at the July 23, 2013 meeting, the Board denied an encroachment request from David Gilley to place a fence within the public utility and drainage easement based upon recommendation from the utilities. Since that meeting Dr Gilley asked the City to review that request because so much is already encroaching on the easement including the neighbor's items before he purchased the property therefore he feels the fence does not make much of a challenge.

Dr. David Gilley, 1025 W. 14<sup>th</sup> Street, was present. City Engineer Chad Hurm said upon further review it was determined the easement is 30 ft rather than 20 ft. Lot 7 that is owned by Gilley has 7ft of the 30 ft easement and the

neighboring lot, Lot 8 has 23 ft of the 30 ft easement. The electric department originally thought Lot 8 had a 13 ft easement rather than the 23 ft., therefore, with the extra 10 ft of easement, they could access the overhead electric line if needed.

City Attorney Renee Kabrick said when the area was investigated it was determined Gilley's neighbor has many trees in the easement. This neighbor will be notified of the matter and if the City has to get in the easement it will be at the neighbor's expense.

Thereafter, a **motion** was made by Mayor Seitz and seconded by David Prechtel to rescind the previous motion to deny the encroachment request. Motion carried 2-0.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the revised encroachment for Gilley as discussed upon checking of the fence permit. Motion carried 2-0.

### **ENCROACHMENT REQUEST**

Gwenda Waldron, 1401 Hemlock Drive, said they have a hill that is sliding and they want to shore it up by installing a wall on the easement. The builder put a fence in the easement and got the encroachment approved before they bought the lot. City Attorney Chad Hurm said there is a 20 ft easement along the property line but the utilities were installed in other directions. The electric utility has an underground line north of the requested encroachment area and does not believe the encroachment will impact service to it. Hurm said the street department comments said access would be restricted if they need to get in the easement.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant the encroachment and include the existing fence as well as the dog fence. Motion carried 2-0.

### **ENCROACHMENT REQUEST**

City Engineer Chad Hurm said Indiana Furniture Industries wants to install a permanent sign on their building at 13<sup>th</sup> and Mill Streets. Since the sign will extend over the sidewalk, IFI is making an encroachment request. Hurm then showed a picture of the proposed sign and location.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the encroachment for Indiana Furniture Industries' sign. Motion carried 2-0.

### **HYDROLOGICAL STUDY**

City Engineer Chad Hurm asked permission to seek requests for a proposal for a hydrological study from the 164 bridge at 3rd Avenue to the South Newton Street bridge. He said there are some hydrology concerns and we need to study the land between these two bridges. Hurm also said we are trying to determine if any changes can be made to the regulatory floodway of the river. The last time the flood plain maps were revised was in 1994.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to authorize a request for proposal be developed. Motion carried 2-0.

### **KRODEL-BRAUN STORM SEWER REPLACEMENT PROJECT BIDS**

City Attorney Renee Kabrick opened the following bids for the Krodel-Braun storm sewer replacement project. Each bid contained the required documentation.

<u>Bidder</u>	<u>Amount</u>
Ransom Excavating	\$115,534.00
Hughes Paving Company, Inc.	\$193,072.00
Deig Bros. Lumber & Construction Co., Inc.	\$122,795.00
Huntingburg Machine Works, Inc.	\$101,484.75
Lutgring Bros., Inc.	\$109,500.00
JBI Construction, Inc.	\$109,735.00

Knies Construction and Monroe LLC picked up the bid packet but did not submit a bid.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the low bid submitted by Huntingburg Machine Works Inc for \$101,484.75 pending the bid meets the specifications and the engineering department's approval and report back at the next meeting. Motion carried 2-0.

### **HIGH WEED COMPLAINTS**

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Henry & Anna Knyff, 509 Lincoln Ave., Pine Beach, NJ, 08741  
Location: S Truman Road, PT SE SW 34-1-5 1A

Owner: Andre Simpson, 11 Rolling Ridge Drive, Jasper, IN, 47546  
Location: S Truman Road, PT SE SW 34-1-5 .99A

Owner: Susan B Williams, 1657 W 1<sup>st</sup> Ave, Jasper, IN, 47546  
Location: 1657 W 1<sup>st</sup> Ave, Red Oak Estates II 57

Owner: Hook SuperX Inc, One CVS Drive, Woonsocket, RI, 02895  
Location: Hoffman Road, PT NW NW 35-1-5 .601A

Owner: Timothy & Cheryl Harmon, 5455 W Koontz Road, Bloomington, IN, 47403  
Location: 422-424-426 W 7<sup>th</sup> Street, PT NE NW 35-1-5 .33A

### **REPORTS**

Fire Chief Kenneth Hochgesang distributed a copy of the vehicle maintenance report.

Hochgesang also reported that the Heartland half-marathon is this weekend. He reviewed what events will occur in this area.

Street Commissioner Raymond Eckerle reported that testing was done at the former landfill in May 2013. As required, well #9 was installed in 2010. The City is asking for post closure on this well and is waiting for a response. He said we are working with IDEM on the methane concerns and have a meeting scheduled tomorrow with August Mack.

### **STREET CLOSINGS FOR MICRO SURFACE PROJECTS**

Street Commissioner Raymond Eckerle asked permission to close the following streets when the contractor arrives to do the micro surfacing work.

- |                               |  |
|-------------------------------|--|
| 1. W. 15 <sup>th</sup> Street | From Emily to Worrell<br>From Worrell to St. Charles                 |
| 2. W. 14 <sup>th</sup> Street | Between Robert & Emily   |
| 3. Ridgewood Lane             | South of 2 <sup>nd</sup> (1day)<br>North of 2 <sup>nd</sup> (1 day)  |
| 4. Daisy Lane                 | South of 2 <sup>nd</sup> (1 day)<br>North of 2 <sup>nd</sup> (1 day) |
| 5. Gregory Lane               | Between Lechner & Kluemper ½ & ½                                     |
| 6. St. Charles Street         | Between Division Rd. & Concrete Section                              |

A **motion** was made by David Prechtel and seconded by Mayor Seitz to allow the street department to close the above listed streets when necessary. Motion carried 2-0.

### **STREET CLOSINGS FOR REJUVENATING PROJECTS**

Street Commissioner Raymond Eckerle asked permission to close the following streets when the asphalt rejuvenating agent pavement preservation work is being done.

- |                            |   |
|----------------------------|---|
| 1. Saint James St.         | From “A” St. to Raymond St.                             |
| 2. “A” Street              | From St Rd 162 to St James Street                       |
| 3. Hill Road               | From “E” St. to Highland St.<br>From “C” St. to “B” St. |
| 4. “C” St. & Hillbrook St. | From “B” St. to Hill Road                               |
| 5. Wildcat Court           | From Meridian Rd to Dead End                            |

6. Cardinal Court	From Meridian Rd to Dead End
7. Hilary Drive	All 3 <sup>rd</sup> Ave. to Dead End
8. Skyview Dr/Shiloh Rd	South of 5 <sup>th</sup> near Shiloh Lane
9. Charlene Dr	From Skyview Dr to Shiloh Ln
10. E. 4 <sup>th</sup> Street	From Jackson to Anderson
11. Dewey Street	From 15 <sup>th</sup> to 16 <sup>th</sup>
12. Vine Street	From 15 <sup>th</sup> to 16 <sup>th</sup>
13. E. 16 <sup>th</sup> Street	West end near Dewey & 16 <sup>th</sup> St. Alley between 15 <sup>th</sup> & 16 <sup>th</sup> , Mill & Dewey
14. E. 14 <sup>th</sup> Street	From Main St to Mill Street
15. Poplar Ave.	From Schuetter Rd. to St. Charles
16. 42 <sup>nd</sup> Street	From Wilhelm Strasse to Mannheim Rd
17. Tealwood Dr	From Portersville Rd to Manor Dr
18. Leslie Drive	From 36 <sup>th</sup> to Reyling Drive
19. St. Charles	From SR 56 to Division Road

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the list of street closings for the rejuvenating projects as presented. Motion carried 2-0.

### **ASPHALT REJUVENATING QUOTES**

At the August 13, 2013 meeting the quote for asphalt rejuvenating agent was awarded to Dustmasters Inc dba Rejuvtec Inc provided it meets the specifications and Eckerle should report back at the next meeting if it was awarded.

Street Commissioner Raymond Eckerle said the quote did meet the specifications and the quote was awarded to Dustmasters Inc dba Rejuvtec Inc for \$1.04 per square yard for approximately 59,600 square yards for a base bid of \$61,984.00.

### **TRUCK QUOTES**

At the August 13, 2013 meeting, the street department was advised to compare the quotes to the specifications for a 2014 one-ton truck with dump bed less the trade in of a 2003 GMC 3500 dump truck and award the quote to the lowest and most responsive quoter and report results at the next meeting.

Street Commissioner Raymond Eckerle said the low quote submitted by Sternberg Ford for a net price of \$25,988.00 did meet the specifications and was awarded the quote.

#### **TRANSFER ASSET**

Street Commissioner Raymond Eckerle asked permission to transfer an old ice machine, asset #100575, to the wastewater department.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to permit asset #100575 to be transferred from the street department to the wastewater department. Motion carried 2-0.

#### **STREET CLOSING**

As part of the City's paving projects, Street Commissioner Raymond Eckerle asked permission to close 15<sup>th</sup> Street from Newton to Vine Streets on Thursday, August 29, 2013 from 5:00 p.m. to 9:00 p.m. Businesses and residents in that area will be notified in advance of the closing.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to close 15<sup>th</sup> Street from Newton to Vine Streets on Thursday, August 29, 2013 from 5:00 p.m. to 9:00 p.m. Motion carried 2-0.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by Mayor Seitz and seconded by David Prechtel to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 9:02 a.m.

The minutes were hereby approved \_\_\_ with   X   without corrections or clarification this 10<sup>th</sup> day of September, 2013.

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**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**